

Huron Public Library
Board of Trustees Meeting
April 28, 5:10 p.m. at the Library

The Huron Public Library Board of Trustees for the City of Huron, South Dakota met in regular session on Tuesday, April 28, 2015 at 5:10 pm at the Library. President Julie Hill started the meeting. Members present: Jim Gropper, Julie Hill and Dave Wright. Also present: Shirley Apley, Library Director. Absent: Mackenzie Kindel, Kristy Jungemann and Doug Kludt.

There was no one present for the public forum.

Motion by Gropper, seconded by Wright, to approve the agenda.

Motion by Gropper, seconded by Wright, to approve the Consent Agenda: Regular meeting minutes of the March 24, 2015; Gifts: \$500.00 Dakota Provisions for Summer Reading Program; \$978.92 From Friends of the Huron Public Library for Summer Reading Program; 13 boxes of books given by Beverly J. Hook; Bedtime math / by Laura Overdeck given by South Dakota State Library Staff; Anastasia / by Peter Kurth given by Carrie Anderson; Scratch programming for teens/ by Jerry Lee Ford Jr. and Super Scratch programming adventure! given by Mary Olson; Strike: the farm workers fight for their rights / by Larry Dane Brimner given by Jessica Skorheim.; Unstoppable series v. 1 – 4 and Cahills vs. Vespers V. 1 – 6 / given by Dylan Lichty; 14 books and 1 DVD on stuttering given by The Stuttering Foundation, Memphis, TN; \$75.00 Huron Noon Lions Club for Summer Reading Program; Payment of Bills: Salaries; 30,038.18 ; Bailey, Angela, 209.03; Beck Hardware, 6.49; Blackstone Audio Inc, 251.64; Brown & Saenger, 26.99; Building Sprinkler, 354.30; Cengage Learning Inc, 994.10; Center Point Large Print, 209.70; City Finance Checks, 169.38; Creative Printing Inc, 91.90; Dakota Dust-Tex Inc, 52.40; Donut Shoppe, 9.98; Ebsco, 2,826.00; Ingram Library Services, 7,519.13; Lease Servicing Center Inc, 173.30; Lewis Drug Inc, 123.28; Northwestern Energy, 2,441.64; Office Peeps Inc, 1,204.72; Olson, Mary, 13.78; Overdrive Inc, 2,021.60; Penguin Random House LLC, 371.25; Pitney Bowes Inc, 180.00; Quality Books Inc, 51.88; Recorded Books LLC, 84.57; Reserve Account, 750.00; Scholastic Inc, 80.00; South Dakota Humanities Council, 40.00; Taste of Home Books, 31.98; City Finance Office, 1,071.99. Motion carried.

Approved by Library Trustees May 28, 2015

Commissioner Kludt report not given.

Unfinished Business

The Library Director gave an update on the progress of the Teen Area. She is waiting for a design drawing and estimate on the cabinetry for the Meeting Room.

Motion by Wright, seconded by Gropper, to table the lease agreement until next month.
Motion carried.

New Business

Motion by Wright, seconded by Gropper, to move the May meeting date to Thursday, May 28, 5:00 pm at the library. Motion carried.

There were no committee reports.

The Library Director explained a glitch in the ILS system that doubled our total for non-resident library cards. The correct information has been made on our monthly reports. She passed out the summer reading program shirts for the Trustees to wear. She also stated that a handicap accessible doorknob was placed on the girl’s bathroom in the children’s area.

Meeting adjourned at 6:00 pm. The next Board meeting will be Thursday, May 28, 2015, 5:00 pm at the Library.

+++++

Librarian’s Report

Month/Year	Circulation	Resident Patrons	Nonresident Patrons	eCards	Internet Use	People	eBooks
Mar 2015	9,676	4,719	255	705	566	879	836
Mar 2014	9,063	3,309	280	410	645	930	583
+/-	+613	+1,410	-25	+295	-79	-51	+253
% inc/dec	+6.34%	+29.9%	-8.9%	+41.8%	-14%	-5.8%	+30.3%

Approved by Library Trustees May 28, 2015

1. **Building Issues** – We are in the process of tracing an annoying noise in the cataloging area. Building Sprinkler, Inc. was called to check a possible leaky sprinkler head. It is not the sprinkler head but a pipe that goes through the ceiling to the roof that is leaking.
2. **Program Attendance for March** – Children’s 318, Teens 137, Adult 77 for a total of 532.
3. **Marketing/Programs** –National Library Week, April 12-18, was celebrated with several activities. Abby Pyle and Abby Halter were our prize winners for the guessing contests. On popcorn day it was nice to see our patrons curled up in our chairs reading and munching on popcorn. Shirley gave a presentation at the Rotary club. Mary Olson, Teen Librarian, submitted a grant application with the Huron Youth Advisory Council to purchase a Silhouette Cameo machine. We received \$275.00 of the \$450.00 requested.
4. **Summer Reading Program** – The staff is near the end of planning the Summer Reading Program. Our brochures are being translated into Karen and Spanish. 95% of the prizes, crafts and reading materials have been purchased – not all have been received.
5. **Staff & Training** – Eileen, Tina, Melinda and Shirley did a webinar with Atrium on the Acquisition module. Nina Metzel from the State Library has agreed to come to Huron to help us with some database cleanup. The staff has begun to work on a long range plan for the library. Because the staff is not consuming mass quantities of soda pop from our pop machine the Pepsi Company is removing our machine from the library.
6. **Technology** – There will be a planned power outage on Tuesday, April 28th. As a precaution we are shutting down all things electrical when we close in the evening.
7. **Facebook/Social Media** – We have 374 likes on Facebook. Our photos and videos of the Teddy Bear Sleepover were very popular. I find it interesting that on Monday, April 20th there were 19 people viewing our webpage at 4:00 a.m.

Speaking Engagements/Presentations/Programming

May	School visits by Teen & Children's Librarians
May 4 – 10	Children's Book Week – activities planned
May 14	Eye Openers Lion Club – Children's Librarian
May 26	Summer Reading Program Registration Begins
June 1	Summer Reading Program Officially Begins