

**ANNUAL SURVEY OF SOUTH DAKOTA PUBLIC LIBRARIES**

Current Year

Previous Year

<b>SECTION A. GENERAL INFORMATION</b>		
AOL. Library Name	HURONPUBLICLIBRARY	
A02. County	BEADLE	
Mailing Address		
A03. Mailing Address	521 DAKOTA AVE SOUTH	
A04. Street Address	521 DAKOTA AVE SOUTH	
A05. Mailing City	HURON	
A06. Mailing ZIP Code	57350	
A07. Mailing ZIP+4 Code	2797	
Contact		
A08. Librarian	Shirley Apley	
A09. Phone (Library)	6053538530	
A10. Fax	(605) 353-8532	
A11. Email address of director	sapley@sdln.net	
Admin /Population		
A12. Fiscal year being reported	Jan - Dec	
A13. Legal Service Area Boundary Change	No	
A14. Governmental unit under which library is legally established	City	
A15. Year legally established	1907	
A16. Total Population Chartered OR Contracted to serve most recent	12,867	12,592
A17. Estimated Population Total Service Area	17,753	17,398
A18. What do you charge for a Nonresident library card?	\$20	\$20
Outlets		
A19. Number of Central Libraries	1	1
A20. Number of Branch Libraries	0	0
A21. Number of Bookmobiles	0	0
A22. Building or Remodeling of Library	No	No
A23. Building or Remodeling Explanation		
A24. Total square footage	28,000	28,000
Codes		
A25. Legal Basis Code	Municipal Government (city, town or village)	
A26. Geographic Code	City (most nearly)	
<b>SECTION B. LIBRARY HOURS</b>		
B01. Library Hours - Sunday Open AM	NIA	NIA
B02. Library Hours - Sunday Close AM	NA	NA
B03. Library Hours - Sunday Open PM	NIA	NIA
B04. Library Hours - Sunday Close PM	NA	NIA
B05. Total Library Hours - Sundays	NIA	0.00
B06. Library Hours - Monday Open AM	9:00	9:00
B07. Library Hours - Monday Close AM	NIA	NIA
B08. Library Hours - Monday Open PM	NA	NIA
B09. Library Hours - Monday Close PM	8:00	7:00
B10. Total Library Hours - Mondays	11.00	10.00
B11. Library Hours - Tuesday Open AM	9:00	9:00
B12. Library Hours - Tuesday Close AM	NIA	NIA

B13. Library Hours - Tuesday Open PM	NIA	NIA
B14. Library Hours - Tuesday Close PM	8:00	7:00
BIS. Total Library Hours - Tuesdays	11.00	10.00
B16. Library Hours - Wednesday Open AM	9:00	9:00
B17. Library Hours - Wednesday Close AM	NIA	NIA
B18. Library Hours - Wednesday Open PM	NIA	NIA
B19. Library Hours - Wednesday Close PM	8:00	7:00
B20. Total Library Hours - Wednesdays	11.00	10.00
B21. Library Hours - Thursday Open AM	9:00	9:00
B22. Library Hours - Thursday Close AM	NIA	NIA
B23. Library Hours - Thursday Open PM	NIA	NIA
B24. Library Hours - Thursday Close PM	8:00	7:00
B25. Total Library Hours - Thursdays	11.00	10.00
B26. Library Hours - Friday Open AM	9:00	9:00
B27. Library Hours - Friday Close AM	NIA	NIA
B28. Library Hours - Friday Open PM	NIA	NIA
B29. Library Hours - Friday Close PM	5:00	5:00
B30. Total Library Hours - Fridays	8.00	8.00
B31. Library Hours - Saturday Open AM	9:00	10:00
B32. Library Hours - Saturday Closed AM	NIA	NIA
B33. Library Hours - Saturday Open PM	NIA	NIA
B34. Library Hours - Saturday Closed PM	5:00	5:00
B35. Total Library Hours - Saturdays	8.00	7.00
Total Hours		
B36. Total Hours Open per Week	60.00	55.00
<b>SECTION C. PERSONNEL</b>		
Head Librarian		
COL Head Librarian	1	1
C02. Current Annual Salary (excluding benefits)	54,725	54,725
C03. Total Hours Worked Per Week Head Librarians	40	40
Other Librarians		
C04. Total number of OTHER Paid Librarians	5.00	5.00
COS. Total number of OTHER Paid Librarian hours worked per week	200	200
C06. Total Hours Worked Per Week - ALL Librarians	240	240
C07. Total Paid Librarians FTE	6.00	6.00
All Other Paid Staff		
COB. Total Number of All Other Paid Staff	9.00	9.00
C09. Total Number of All Other Paid Staff hours worked per week	180	180
CIO. All Other Paid Staff FTE	4.50	4.50
CII. Total Paid Employees FTE	10.50	10.50
CI2. ALA-MLS Librarians	1.00	1.00
C13. Hours Worked Per Week - ALA-MLS Librarians	40	40
C14. FTE Librarians ALA-MLS	1.00	1.00
CIS. Highest Educational Level Achieved by Head Librarian	Masters of Library Science	
C16. Total Number of Volunteers	15.00	15.00
C17. Average Hours Worked per Week - Volunteers	20	10
C18. Number of Staff Paid from Other Sources	3	1

C19. Non-Library Pay Sources	Experience Works	Experience Works
C20. Average Hours/Week Provided by Staff Paid by Non-Library Source	20	20
<b>SECTION D. INCOME (OPERATING)</b>		
Total Income Received During Fiscal Year		
D01. Operating Income - City/Town	\$562,665	\$511,358
D02. Operating Income - County	\$0	\$0
D03. Operating Income - School District	\$0	\$0
D04. Operating Income - Tribal Appropriation	\$0	\$0
DOS. Operating Income - College Appropriation	\$0	\$0
D06. Operating Income - Other Contracts (other Libraries or other towns)	\$0	\$0
D07. Local Government Revenue	\$562,665	\$511,358
D08. State Appropriations	\$0	\$0
D09. Federal Income (Excluding LSTA grants)	\$0	\$0
DIO. LSTA Grants	\$0	\$0
Miscellaneous Funds for Operating Expenses		
D11. Fines (If Kept as Income)	\$9,000	\$6,285
DI2. Gifts and Endowments	\$3,500	\$3,500
D13. Income ONLY from Trust Funds/Savings	\$23,266	\$1,909
D14. Income from Sale of Library Cards	\$5,000	\$5,510
DIS. Other Miscellaneous Funds	\$0	\$0
D16. Subtotal Miscellaneous Funds	\$40,766	\$17,204
D17. Total Operating Income	\$603,431	\$528,562
Capital Income		
DI8. Local Government Capital Income	\$0	\$0
D19. State Government Capital Income	\$0	\$0
D20. Federal Government Capital Income	\$0	\$0
D21. Other Capital Income	\$0	\$0
D22. Total Capital Income	\$0	\$0
<b>SECTION E. EXPENDITURES</b>		
Staff Expenditures		
E01. Salaries and Wages for Library Staff	\$300,300	\$279,260
E02. Total Employee Benefits	\$53,220	\$36,580
E03. Total All Salaries and Benefits	\$353,520	\$315,840
Collection Expenditures		
E04. Print Materials Expenditures	\$56,650	\$70,400
EOS. Electronic Materials Expenditures	\$15,000	\$12,000
E06. Other Materials Expenditures	\$10,000	\$9,000
E07. Total Expenditures for Library Materials	\$81,650	\$91,400
Operating Expenditures		
E08. All Other Operating Expenditures	\$109,350	\$63,618
E09. Total Operating Expenditures	\$544,520	\$470,858
Capital Expenditures		
EIO. Capital Expenditures - Land	\$0	\$0
EII. Capital Expenditures - Buildings	\$0	\$0
EI2. Capital Expenditures - Remodeling	\$0	\$0

E13. Capital Expenditures - Computer Hardware	\$13,000	\$12,000
E14. Capital Expenditures - Audio Visual Equipment	\$0	\$2,500
E15. Capital Expenditures - Other Equipment	\$2,325	\$8,000
E16. Capital Expenditures - Automotive Vehicles and Bookmobiles	\$0	\$0
E17. Capital Expenditures - Debt Payments	\$0	\$0
E18. Capital Expenditures - Other	\$0	\$0
Expenditure Total		
E19. Total Capital Expenditures	\$15,325	\$22,500
E20. Total Expenditures	\$559,845	\$493,358
<b>SECTION F. LIBRARY HOLDINGS</b>		
Books		
F01. Books	70,308	94,866
Subscriptions		
F02. Current Print Serial Subscriptions	147	147
Licensed Databases		
F03. Local/Other Licensed Databases	33	33
F04. State Licensed Databases	40	38
F05. Total Licensed Databases	73	71
Other Electronic Materials Owned		
F06. Video - Physical Units	2,377	2,825
F07. Video - Downloadable Units	20	20
F08. Electronic Books (E-Books)	250	0
F09. Audio - Physical Units	3,325	4,109
F10. Audio - Downloadable Units	N/A	0
F11. Other (films, multimedia kits, maps, etc.)	1,190	500
<b>SECTION G. SERVICES ACTIVITIES</b>		
Library Service Indicators		
G01. Annual Public Service Hours/Year	3,120	2,824
G02. Annual Total Attendance in Library	94,011	85,008
G03. Annual Total Reference Transactions Completed	1,040	1,600
Circulation and Other Library Usage		
From Main Library		
G04. Adult (over 18) Circulation (Main Library)	43,252	47,623
G05. Juvenile Circulation (Main Library)	32,325	27,659
G06. Total Circulation of Books (Main Library)	75,577	75,282
From Branches and Deposit Stations		
G07. Adult (over 18) Circulation (Branches/Deposit Stations)	0	0
G08. Juvenile Circulation (Branches/Deposit Stations)	0	0
G09. Total Circulation of Books (Branches & Deposit Stations)	0	0
From Bookmobile Stops		
G10. Adult (over 18) Circulation (Bookmobiles)	0	0
G11. Juvenile Circulation (Bookmobiles)	0	0
G12. Total Circulation of Books (Bookmobiles)	0	0
Total Circulation for Year		
G13. Total Circulation of Books - Adult	43,252	47,623
G14. Total Circulation of Books - Juvenile	32,325	27,659
G15. Total Circulation of Books	75,577	75,282

G16. Circulation of Magazines and Other Items Not Included Above	1,914	1,343
G17. Circulation of Non-Print Materials	27,779	19,271
G18. Total electronic materials loaned (circulated)	4,838	
G19. Total Circulation	110,108	98,653
G20. Registered Users	7,742	7,351
Library Programs		
G21. Young Adult Programs	45	0
G22. Young Adult Program Attendance	633	0
G23. Children's Programs	102	200
G24. Children's Program Attendance	9,702	1,500
G25. Adult Programs	28	20
G26. Adult Program Attendance	822	150
G27. Total Library Programs	175	220
G28. Total Program Attendance	11,157	1,650
Internet		
G29. What company provides the library's Internet service?	Md-Continent	
G30. Does your library provide public access to the Internet?	Yes	Yes
G31. If yes to G29, how is this access provided?	both	
G32. Number of Internet terminals available for use by general public	8	6
G33. Number of laptop computers available for public circulation	0	0
G <sub>34</sub> . Annual Number of Public Access/Internet USES/sessions (per 30-minute sessions)	12,760	11,176
Library Policies and Practices		
G35. What is your standard circulation period for books?	3 weeks	3 weeks
G36. Do you have a written policy for non residents?	Yes	Yes
G37. What do you charge/day for over due books?	.10	0.1
G38. Is your catalog automated?	Yes	Yes
G39. What Automation System Do You Use?	SDLN/Aleph	SDLN/Aleph
G40. If you have an automated system, is it connected to the Internet?	available online	available online
G41 Services for the Blind	Yes	Yes
G41B Services for the Seeing Impaired	Yes	Yes
G41C Services for the Physically Disabled	Yes	Yes
G41C Services for Learning Disabilities	Yes	Yes
G41E Services for the Deaf	Yes	Yes
G41F Disability Services Not Provided	No	No
Resource Sharing / Interlibrary Loan		
Provided/sent/loaned to Other Libraries		
In-State		
G42. IIs, In-State, to SD Academic Libraries	36	46
G43. IIs, In-State, to SD Public Libraries	719	900
G44. IIs, In-State, to SD School Libraries	31	91
G4S. IIs, In-State, to SD Other Libraries	22	45
G46. IIs, In-State, to SD State Library	10	39
G47. Total IIs, In-State, Provided or Loaned	818	1,121
Out-of-State		

G48. Ills, Out of State, to Min itex	11	36
G49. Ills, Out of State, to Other libra ries	5	1
GSO. Total Ills, Out of State	16	37
Total		
GS1. Total Ills Provided or loaned To	834	1,158
Received from/borrowed from Other Li bra ries		
In-State		
GS2. Ills, In-State, from SD Academic Libra ries	36	34
GS3. Ills, In-State, from SD Pu blic Libra ries	89	72
GS4. Ills, In-State, from SD School Li bra ries	0	0
GSS. Ills, In-State, from SD Other Li bra ries	0	0
GSG. Ills, In-State, from SD State Li bra ry	1	1
GS7. Total Ills, In-State, Received or Borrowed	126	107
Out-of-State		
GS8. Ills, Out of State, from Min itex	15	13
GS9. Ills, Out of State, from Other libra ries	10	4
GGO. Ills, Out of State, from Non-li brary Sources	3	0
GG1. Total Ills, Out of State, Received or Borrowed	28	17
Total		
GG2. Total Ills Received or Borrowed From	154	124
<b>SECTION H. TRUSTEES (Current)</b>		
H01. Trustees Na me	Mona Jensen-Olson	
H02. Trustees Mailing Add ress	Huron, SD 57350	
H03. Trustees Telephone - Home		
H04. Trustees Telephone - Busi ness		
HOS. Trustees Office Held	President	
HOG. Trustees Term Expires	2015	
H07. Trustees E-Ma il		
H01. Trustees Na me	Julie Hill	
H02. Trustees Mailing Add ress	Huron, SD 57350	
H03. Trustees Telephone - Home		
H04. Trustees Telephone - Busi ness		
HOS. Trustees Office Held	Vice-President	
HOG. Trustees Term Expires	2016	
H07. Trustees E-Ma il		
H01. Trustees Na me	Katie Wagner	
H02. Trustees Mailing Add ress	Huron, SD 57350	
H03. Trustees Telephone - Home		
H04. Trustees Telephone - Busi ness		
HOS. Trustees Office Held	Trustee	
HOG. Trustees Term Expires	2016	
H07. Trustees E-Ma il		
H01. Trustees Na me	Jim Gropper	
H02. Trustees Mailing Add ress	Huron, SD 57350	
H03. Trustees Telephone - Home		
H04. Trustees Telephone - Busi ness		
HOS. Trustees Office Held	Trustee	

HOG. Trustees Term Expires	2015	
H07. Trustees E-Mail		
HOI. Trustees Name	Brian Jerman	
H02. Trustees Mailing Address	Huron, SD 57350	
H03. Trustees Telephone - Home		
H04. Trustees Telephone - Business		
HOS. Trustees Office Held	Trustee	
HOG. Trustees Term Expires	2016	
H07. Trustees E-Mail		
HOI. Trustees Name	Dale Schneider	
H02. Trustees Mailing Address	Huron, SD 57350	
H03. Trustees Telephone - Home		
H04. Trustees Telephone - Business		
HOS. Trustees Office Held	City Council Rep.	
HOG. Trustees Term Expires	2014	
H07. Trustees E-Mail		
<b>Library Trustee / Board Information</b>		
H08. Trustee Meetings Held per Year	Monthly	Monthly
H09. Trustees Appointed By	City Council	
H10. Trustee Meeting Schedule	Fourth Tuesday of the	Fourth Tuesday of the a
H11. Date of Last Public Library Board Meeting	25-3-14	26-Mar-13
<b>Friends of the Library</b>		
H12. FOL (Friends of the Library Group)	Yes	Yes
H13. FOL - President's Name and Address	Brenda Welch, Huron, SD 57350	
<b>Foundation</b>		
H14. Does your library have a Library Foundation?	No	No
H15. Library Foundation - President's Name and Address	n/a	
<b>SECTION I CERTIFICATION/ACCREDITATION</b>		
101. Library Accredited to SD Accreditation Standards?	No	Yes
102. Renewal Year for SD Accreditation Standards		
103. Library Director Certified by SD Certification Standards?	No	No
104. Renewal Year for Director's SD Certification Standards		
105. Local Governmental Ordinance or Minutes on file with SDSL?	Yes	Yes
IOG. Library Board By-Laws Updated in Last Two Years?	Yes	Yes
107. Technology/Internet Policies Updated in Last Two Years?	Yes	Yes
108. Participated in CSLP Program in Past Two Years?	Yes	Yes
109. Library has an Up-to-date Disaster Plan?	No	No
<b>SECTION J. SPECIAL SERVICES</b>		

J01. Narrative Listing of Any Special Events

Huron Public Library started a Teen Advisory Board. To date we have 28 active participants. They started 2 book clubs, have early release gaming, built 5 computers for the library, go to movies, do crafts and eat lots of pizza!

J02. Librarian or Staff Member Completing the Survey

Shirley Apley

J03. President of Board of Trustees/or Director of Institution

Mona Jensen-Olson

Total Operating Income

Leftover monies stay in the trust accounts.--2014-04-02

Total Operating Expenditures

Leftover monies stay in the trust accounts.--2014-04-02

Children's Programs

We started a new way of keeping track of our programs. Instead of doing guesstimates we are actually tracking each event.--2014-03-31

Children's Program Attendance

We started a new way of keeping track of our programs. Instead of doing guesstimates we are actually tracking each event.--2014-03-31

Total Library Programs

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Total Program Attendance

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**ANNUAL SURVEY OF SOUTH DAKOTA PUBLIC LIBRARIES**

Outlet		
B37. Branch Library's name	-3	
Address		
B38. Address		
B39. City		
B40. ZIP Code		
B41. Zip+4 Code		
Contact		
B42. County		
B43. Phone Number	-3	
Codes		
B44. Outlet Type Code		
B45. Metropolitan Status Code		
Facilities		
B46. Square footage of branch	-3	
B47. Number of Bookmobiles in Outlet Record		
Annual Service Hours		
B48. Total Public Service Hours OPEN Per Year		
B49. Total Number of Weeks Per Year library is Open		
Branch Librarian		
BSO. Branch (or outlet) librarian's name	None	
Typical Week		
BS1. Total hours open during a typical week	0	
B52. Total days open during a typical week	0	
Total Staff		
BS3. Total Branch (or outlet) Staff paid	0	

**ANNUAL SURVEY OF SOUTH DAKOTA PUBLIC LIBRARIES**

Outlet		
B37. Branch Library's name	HURON PUBLIC LIBRARY	
Address		
B38. Address	521 DAKOTA AVE SOUTH	
B39. City	HURON	
B40. ZIP Code	57350	
B41. Zip+4 Code	2797	
Contact		
B42. County	BEADLE	
B43. Phone Number	6053538530	
Codes		
B44. Outlet Type Code	Central Library	
B45. Metropolitan Status Code	Not in a Metropolitan Area	
Facilities		
B46. Square footage of branch	28,000	1 28,000
B47. Number of Bookmobiles in Outlet Record	0	10
Annual Service Hours		
B48. Total Public Service Hours OPEN Per Year	3,120	1 2,824
B49. Total Number of Weeks Per Year library is Open	52	152
Branch Librarian		
BSO. Branch (or outlet) librarian's name	Shirley Apley	
Typical Week		
BS1. Total hours open during a typical week	60	155
B52. Total days open during a typical week	6	16
Total Staff		
B53. Total Branch (or outlet) Staff paid	14	14