

**City of Huron
Job Description**

JOB TITLE: Mechanic
DEPARTMENT: Streets
ACCOUNTABLE TO: Superintendent/Street Foreman

PRIMARY OBJECTIVE OF POSITION: Under general supervision, performs a variety of skilled and semi-skilled tasks in the maintenance of equipment used in the construction, maintenance, and repair of streets and public facilities; Work varies, individual judgment within prescribed standards and procedures required; may schedule own work within established guidelines.

ESSENTIAL JOB FUNCTIONS: Must be capable of performing journeyman mechanical duties and may operate medium and heavy equipment; work is generally performed under controllable conditions, however may be performed in undesirable conditions of pollution, heat, cold, and dampness; duties involve physical work requiring lifting of 75#'s (greater with assistance), bending, stooping, kneeling, crawling, and climbing; ability to follow oral and written instructions. Must possess South Dakota CDL Class A License with N endorsement within 1 year of hire date.

MAJOR AREAS OF ACCOUNTABILITY AND PERFORMANCE:

- Performs journeyman mechanic duties to maintain, repair, and overhaul a variety of heavy and light equipment; may overhaul engines, transmissions, electrical systems, pump systems, and related equipment; performs preventive maintenance duties on vehicles, mechanical equipment, and engines; may use welders, automotive testing and diagnostic equipment, and hand tools; schedules and performs vehicle and equipment maintenance work; initiates purchase orders for parts and machines; may operate medium and heavy equipment including snow blowers; assists in snow removal operations; may perform manual labor and perform work in another Department; may be required to respond to emergency after hour calls; and performs work as directed.
- Maintains daily log of activities and records of maintenance and repair of all equipment; work is generally performed under controllable conditions, however may be performed in undesirable conditions of pollution, heat, cold, and dampness; duties involve physical work requiring lifting of 75#'s (greater with assistance), bending, stooping, crawling, and climbing; contacts with others is moderate and is incidental to performance of duties; work performed requires care and use of proper safety equipment and procedures to prevent injury.
- Maintain clean, organized and safe work area.

SUPERVISION - RESPONSIBILITY FOR WORK OF OTHERS: Generally none. May serve as lead worker for a crew.

EDUCATION, TRAINING, AND EXPERIENCE REQUIREMENTS: Graduation from high school or equivalent supplemented by technical training in mechanical, welding, and similar trades, three (3) years mechanical work experience. Experience in operating of medium and

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heavy equipment helpful. Diagnostic computer skills desirable. Possession of a valid South Dakota CDL Class A License with N endorsement.

EXAMPLES OF PERFORMANCE CRITERIA AND EXPECTATIONS:

Performs such journeyman mechanical duties as necessary to maintain equipment in top operating condition;

Performs preventive maintenance duties on vehicles, mechanical equipment, and engines;

Assigned equipment is operated safely, maintained, and repaired properly;

Applies knowledge of materials, equipment, tools, and techniques of maintenance; Uses equipment with care to insure against breakdown; Follows oral and written instructions;

Maintain clean, organized and safe work area;

May perform work in another department as needed;

Performs such other tasks and assignments as assigned. Management reserves the right to assign or reassign duties and responsibilities to this job at any time.